

### Key Information Document – PAYE

This document sets out key information about your relationship as a work-seeker with us, as an employment business, including details about pay, holiday entitlement and other benefits.

#### General Information:

<b>Name of employment business:</b>	Cherry Professional
<b>Type of contract you will be engaged under:</b>	Contract for Services - Temporary Worker
<b>Who will be responsible for paying you:</b>	Simplicity are the company who run the payroll for our temporary workers.
<b>How often you will be paid:</b>	Weekly
<b>Expected or minimum rate of pay:</b>	No less than national minimum wage
<b>Deductions from your pay required by law:</b>	PAYE tax, employee NI contributions, employee pension contributions (i.e. auto enrolment) and student loan (if known).
<b>Holiday entitlement and pay:</b>	The statutory minimum annual leave entitlement of 5.6 weeks/28 days for full time employees or for part time workers it will be pro-rated accordingly.

#### Representative example of pay: (The numbers given here are purely for illustrative purposes)

<b>Example rate pay:</b>	£8.72 x 37.5 hours = £327 per week
<b>Deductions from your wage required by law:</b>	Income Tax = £15.25 per week National Insurance = £17.32 per week Auto Enrol Pension = £10.35 per week
<b>Any other deductions or costs from your wage:</b>	N/A
<b>Any fees for goods or services:</b>	N/A
<b>Example net take home pay:</b>	Take Home = £284.08 per week